

Money more Primary School Nursery Unit  
Northland Drive  
Money more  
Magherafelt BT45 7QT

Controlled Nursery Unit  
Admissions No: 26 (Full-time)  
Session Times: 8:45am – 1:15pm

Principal: Mrs A Cunningham BEd (Hons) MEd PQH (NI)  
Chair of Board of Governors: Rev Dr A Stringer

Telephone: 028 8674 8362  
E-mail: [info@money more.money more.ni.sch.uk](mailto:info@money more.money more.ni.sch.uk)

---

### Respective Functions of the Board of Governors and the Principal in relation to admissions.

The Board of Governors draws up the admissions criteria and delegates to an Admissions Committee consisting of the Principal and three Governors subject to the final approval of the full Board of Governors. Any reference herein to the term the Board of Governors includes any Sub-Committee appointed by the Board of Governors for the purposes of applying the admissions criteria.

### Admissions Criteria

A timetable of pre-school admissions procedures setting out the dates by which an application is to be submitted is available at [www.eani.org.uk/admissions](http://www.eani.org.uk/admissions) under 'Pre-School Admissions'. During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered.

The application procedure opens on 7 January 2021 at 12noon (GMT) and an application submitted by the closing date of 29 January 2021 at 12noon (GMT) will be treated as a punctual application. An application received after 12noon (GMT) on 29 January 2021 will be treated as a late application.

As the pre-school admissions procedure is in two stages the timetable also specifies the relevant dates at Stage 2 which will determine if an application is to be considered as punctual or late.

Admission to the nursery unit will be by application. In the event of there being more applications than places available, the Board of Governors will apply the admissions criteria in the order indicated below.

### Statutory Criteria

- 1 Children from socially disadvantaged circumstances born between 2 July 2017 and 1 July 2018 (both dates inclusive).

**Note: Children from 'socially disadvantaged circumstances' means a child whose parent is in receipt of (i) Income Support, or (ii) Income-based Jobseeker's Allowance, or (iii) an award of Income Support which has been converted into an Employment and Support Allowance and the level of benefit remains the same, or (iv) Universal Credit. When parents apply for places for their child on this basis they must provide Benefit Verification to confirm that they are in receipt of a qualifying payment. This should be provided to the Pre-School of first preference and the application procedure for Pre-School will outline how this can be submitted.**

- 2 Children not from socially disadvantaged circumstances born between 2 July 2017 and 1 July 2018 (both dates inclusive).

### Admissions Sub-Criteria

Should there be more applications than places available when the above criteria are applied, the following sub-criteria will be applied in the order indicated to identify the children to be selected for admission:-

- (i) Children who will have brothers or sisters (including half/step) in attendance at the school during 2021/2022 school year. \* This must be stated on the application form;
- (ii) First or only child in the family;
- (iii) Children of permanent employees at Money more Primary School or St Patrick's Primary School, Money more;
- (iv) Children whose brothers and sisters (including half/step) previously attended the school.\* This must be stated on the application form;
- (v) All other children

\* Attendance at the school is defined as attendance at Money more Primary School, Primary One to Seven.

In the event of there being more applicants than places remaining for the last sub-criterion which can be applied, then selection will be made on the basis of the proximity of the child's home\* to the school, as measured by walking distance. Priority will be given to those living nearest to the school. (Walking distance from home will be measured on Google Maps UK.)

If the final places to be allocated have identical measurements as identified by Google Maps UK, selection will be on the initial letter of surname (as entered on birth certificate) in the order set out below:

### N G V B D R U K Q I O A C S X F M T Z L H P W Y E J

This order was determined by a randomised selection of letters of the alphabet. In the event of surnames beginning with same initial letter the subsequent letters of the surname will be used in alphabetical order. In the event of two identical surnames the alphabetical order of the initial of the forename will be used, and if necessary the subsequent letters of the forenames.

\*Home is the child's permanent place of residence. It is not the child-minders or a relative's address. Walking distance will be measured from the child's home to the main entrance of Moneymore Primary School on Northland Drive. In the event that a Google Maps measurement is not available for a newly built house the governors will follow the Google Maps route and measure the walking distance – the measurements and final decision will rest with the governors.

#### **Note:**

The school expects that all children, except those with significant educational needs, will be toilet trained by the time of admission and that children will no longer be using a soother (dummy). If difficulties are likely to be encountered during school time, it is expected that parents will make the Principal and Class Teacher aware of the situation before the child commences attendance.

#### **Children born between 2 July 2018 and 1 July 2019**

In the event of there being places remaining after applying the criteria to all children in their final pre-school year, i.e. children born between 2 July 2017 and 1 July 2018, those remaining places will be allocated to children in their penultimate pre-school year, i.e. those born between 2 July 2018 and 1 July 2019. In the event of oversubscription occurring children will be selected for admission using the same order of randomised selection of letters as above.

In the event of surnames beginning with the same initial letter the subsequent letters of the surname will be used in alphabetical order. In the event of two identical surnames the alphabetical order of the initials of the forenames will be used.

#### **Duty to Verify**

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application form. If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

**All applicants will be required to verify information by providing the following documents directly to the school, by noon on 5 February 2020:**

1. Birth Certificate (original document) in order to verify the age of the child.
2. Any two of the following eight documents to verify the address of the child's residence on the application form:
  - (i) Bank or building society statement;
  - (ii) Utility bill (for instance electricity, gas, Television Licence, telephone);
  - (iii) Addressed payslip;
  - (iv) Letter awarding Child Benefit to the child or another letter relating to this benefit;
  - (v) Mortgage statement;
  - (vi) Current Driving Licence;
  - (vii) Land and Property Services rates demand;
  - (viii) Rental agreement.

**NB any documents being used to verify address should not be more than three months old.**

#### **WAITING LIST**

Should a vacancy arise after placement letters have been issued all applications to the Nursery Unit that were initially refused, new applications and applications where new information has been provided will be treated equally and the published criteria applied. This waiting list will be in place until the end of the academic year. The school will contact parents in writing if a child gains a place in the nursery unit by this method. A child's name will be automatically added to the list. Parents should contact the school if they wish for their child to be removed from the list.